



# WOOTTON BASSETT TOWN FOOTBALL CLUB

A CHARTER STANDARD COMMUNITY CLUB  
Established 1882

## JOB DESCRIPTION

**JOB TITLE:** Head of Senior Section  
**REPORTS TO:** Football Club Executive  
**DATE:** April 2015

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## SUMMARY/JOB PURPOSE

Develop and implement the Club's Men's and Ladies' football strategy with the goal of agreeing and driving the club Ethos while maintaining links to the youth section. Setting and maintaining a good level of player / coach integration as well as promoting player development through to the first team. Maintaining a good level of player and coach discipline by leading by example.

- Develop, agree and implement a senior's strategy / objectives which grows senior football within our club.
- Take responsibility for the management of operational duties, working with and communicating to coaches, ensuring players kit and training facilities are in place.
- Assist with obtaining team / club sponsorship, which will enable the purchase of new kit and training equipment.
- Assist with maintaining and promoting WBTFC coaching standards.
- Help to ensure that the senior section financially breaks even, as a minimum, in terms of spend for each month / season.
- Keep the Chairman and Executive informed of key progress on an ongoing basis by reporting to the Executive every 6 – 8 weeks.
- Ensure that coaching is of high quality and is common throughout the section thus ensuring player movement wherever possible.
- Form excellent relationships with all managers, members of the executive and volunteers at the club.

## SKILLS/KNOWLEDGE:

### Essential

- 4-5 years of managing senior teams.
- Good communication skills required at all levels.
- Can be assertive within a volunteer base.