



Covid-19 Risk Assessment & Method Statement Safe Practices

1. PURPOSE

This risk assessment sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the setting and to reduce the transmission risk of Covid-19 Coronavirus as far as is reasonably practicable.

Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions.

2. SCOPE

Club Section / Area	Youth and Senior sections including competitive games
RAMS	Covid-19 safe coaching practices
Date affective	9 th August 2021 – Continuous review based on visual and written communication
Timing / Scope	Midweek / weekend coaching programmes; Competitive football at all levels – weekend and mid-week.

3. RESPONSIBILITY

It is the responsibility of the Royal Wootton Bassett Town FC committee, supported by the Covid-19 Officer, to ensure this RAMS has been communicated and the responsibility of the coaching team to understand the contents and ensure compliance. It is the responsibility of the player (if a senior section member) or parent / guardian (if youth section member) to report any confirmed or expected Covid-19 infection within their “bubble” that may increase the infection risk to other players and coaching staff. If the method statement cannot be complied with, then the coaching or match cannot take place; this is the responsibility of the coach to advise players.

Social distancing rules are set by the Government. These rules are being reviewed continuously. This RAMS applies those rules at the agreed date and time as set by the UK Government.

All participants should check for symptoms of Covid-19. If an individual is symptomatic and/or living in a household with a possible Covid-19 infection, they should remain at home and follow Government Guidance.

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4. RISK ASSESSMENT

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
1. Maintaining social distancing – External / Internal areas Severity 4, Likelihood 2, Risk Score MODERATE		
1.1 Members and visitors spreading the virus in close contact	<ul style="list-style-type: none"> • Signage • Turnstile monitoring • Management of close contact • The usage of masks • Usage of hand sanitisers 	We recommend the following: <ul style="list-style-type: none"> • Please wear a mask when in close contact. • Make use of supplied hand sanitisers • Follow club signage. • Contact management <ul style="list-style-type: none"> · One metre for no more than 1 minute · Two metres for no more than 15 minutes in one day • Players and visitors will be asked to use the QR code upon arrival.
1.2 Social distancing – internal areas and during breaks	<ul style="list-style-type: none"> • The facility is open and has specific rules that must be followed. 	<ul style="list-style-type: none"> • Follow all signs and guidance / advice given by staff.
1.3 Hygiene and Cleaning	<ul style="list-style-type: none"> • Adult player's kit control required. 	<ul style="list-style-type: none"> • No towels will be provided. • Adult playing kit will be issued by the Club Kit-man ONLY using PPE (gloves / face mask, disposable apron) • Adult: kit to be placed into the bin provided by the player only. (Do not pick up or touch any other player's kit on their behalf).
1.4 Insufficient handwashing and hygiene facilities increase the risk of transmission.	<ul style="list-style-type: none"> • Hand gel dispenser outside of playing areas. 	<ul style="list-style-type: none"> • All players and coaches will use hand sanitiser as they enter and exit the playing area.
1.5 Communication and understanding.	<ul style="list-style-type: none"> • Safety briefing to be given before all fixtures 	<ul style="list-style-type: none"> • This is the responsibility of the home team manager or deputy. • Confirms teams and officials of their responsibilities.



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1.6 Covid-19 Self-Assessment	<ul style="list-style-type: none"> Pro-active checks 	<ul style="list-style-type: none"> ALL players, officials and volunteers must self-assess. Any Covid-19 signs then self-isolation is required If a player tests positive on a team there is not a need for the other players to self-isolate.
1.7 Pre and Post match	<ul style="list-style-type: none"> Look to prevent all non-necessary contact Adult players to test 48 hours before any game. 	<ul style="list-style-type: none"> No pre-match handshake. Team talks can take place, but social distancing must take place. Warm-up and cool-downs must consider social distancing. Subs must maintain social distancing. Official contact must maintain social distancing. No food or water bottles to be shared. All adult players will test themselves 48 hours before any game.
1.8 Payments	<ul style="list-style-type: none"> Minimise virus transfer with the use of cash. 	<ul style="list-style-type: none"> Official will be paid by using cash which has been placed in an envelope left for 3 days while using PPE. Kiosk and turnstile contactless payment preferred.
2. Site and Buildings Severity 4, Likelihood 2, Risk Score MODERATE		
2.1 Changing Rooms	<ul style="list-style-type: none"> All changing rooms are open, social distancing measures help remove the virus spread. 	<ul style="list-style-type: none"> Please wear a mask when in close contact. Make use of supplied hand sanitisers Players and visitors will be asked to use the QR code upon arrival.
2.2 Match day pitches	<ul style="list-style-type: none"> Goal posts and corner flags 	<ul style="list-style-type: none"> Goal post and corner flags should be sanitised before the game commences, at half-time and once the game has finished. This is the



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		responsibility of the match day staff or manager / coach. <ul style="list-style-type: none"> They should be wiped with sanitiser wipe.
2.3 Kiosk	<ul style="list-style-type: none"> Maintain social distancing and remove possible virus spread. 	<ul style="list-style-type: none"> Line marking to maintain social distancing. Use of “throw away” utensils. Please wear your mask when ordering food.
2.4 Post Match Day Food	<ul style="list-style-type: none"> Prevent the infection crossing multiple bubbles, multiple teams 	<ul style="list-style-type: none"> Adult player food will be provided, please wear your mask when collecting food. All areas will be sanitised before and after food prep.
2.5 Tunnel Management	<ul style="list-style-type: none"> Prevent infection by allowing close contact 	<ul style="list-style-type: none"> Stagger teams’ arrival on the pitch. (Controlled by the match officials)
2.6 Dugouts (Stadium pitch only)	<ul style="list-style-type: none"> Minimise infection 	<ul style="list-style-type: none"> Social distancing must be maintained during games. Dugouts numbers remain defined by the FA/League To be cleaned with sterile wipes after usage.
2.7 Physio Treatment	<ul style="list-style-type: none"> Minimise the possible spread of the virus through player treatment. 	<ul style="list-style-type: none"> Players will wear a mask/face covering during treatment. Must follow the one-way system, in through main door (From corridor) & out the back physio door. No footwear/boots worn in the room. Therapists will wear waterproof aprons. A maximum of two people in room (1x plus Physio) Benches / beds must be cleaned with sterilising wipes after each session. No cotton towels, but paper that can be disposed of after each session.



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3. Equipment Severity 4, Likelihood 2, Risk Score MODERATE		
3.1 Shared playing equipment increases the risk of transmission.	<ul style="list-style-type: none"> • Fixed play equipment to be put out of use. • Individual items of play equipment to be cleaned between each use. • Players drink bottles • Training equipment <ul style="list-style-type: none"> • Balls • Cones • Bibs • Poles • First Aid 	<ul style="list-style-type: none"> • RWBTFC will provide a personalised drinking bottle. (No water bottles will be shared). • All training equipment will be cleaned / wiped with sterilising wipe. • First aid kit MUST be cleaned with a sterilising wipe after use and gloves worn and disposed of after each usage. • Standby kit can be provided, but both parties must sanitise their hands before sharing of kit. • Ball transfer, should not be assisted by spectators and official helpers are to wear gloves.
3.2 Shared equipment, fittings and resources increase the risk of transmission.	<ul style="list-style-type: none"> • Handwashing before and after each session. • Cleaning regime for communal surfaces. • Sessions planned so resources are not shared. 	<ul style="list-style-type: none"> • All players and coaches will use hand sanitiser as they enter and exit the playing area • All players will only use balls that have been cleaned by their coach. • No player should use any equipment from outside of their bubble.
4. Health and Wellbeing Severity 2, Likelihood 1, Risk Score TRIVIAL		
4.1 Number of coaches (insufficient) cause supervision, ratio and safeguarding issues.	<ul style="list-style-type: none"> • Introduce a process for coaches to inform you if their health situation changes. 	<ul style="list-style-type: none"> • Coaches to inform if they are available • Ensure player/adult ratios meet safeguarding regulations • Ensure all adults with children have the required qualifications (CRC/Safeguarding/First Aid)



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4.2 Volunteer wellbeing	<ul style="list-style-type: none"> Volunteers will be provided with the same information, instruction, training and equipment. Volunteers will be included in regular communications and be given the opportunity to feed back any concerns. 	<ul style="list-style-type: none"> All coaches and adults at the club are volunteers so treated equally
4.3 Vulnerable / Extremely vulnerable children at higher risk of infection.	<ul style="list-style-type: none"> Parents should follow current medical/government advice if their child is in this category. 	<ul style="list-style-type: none"> Clear communication home regarding who can and cannot attend training at this time.
4.4 Person becomes unwell with Covid-19 symptoms at training / league games.	<ul style="list-style-type: none"> PPE should be worn if contact is required. Inform parent / guardian / career to arrange collection. Cleaning regime after each usage of the space. Consider purchase of non-contact thermometer. 	<ul style="list-style-type: none"> Parents will be contacted immediately to collect their child – testing required before returning to training All adults will wear PPE when sitting with the player. All adults and children in contact with player (i.e. those in the same team) will have parents spoken to and asked to test / monitor symptoms. If status is negative, all return to training. PPE for First Aid and COVID-19 Area Parents, players and volunteers will all be informed immediately for testing/action. The coach will keep a log of all players showing signs of symptoms.
4.5 Volunteer wellbeing affected by the working experience.	<ul style="list-style-type: none"> Application of national guidance in respect of shielding and at-risk groups. Include volunteers in risk assessment process. Volunteers meetings and communication. Defined wellbeing support measures for volunteers 	<ul style="list-style-type: none"> Communicate guidance clearly. Volunteers briefing/update at least weekly via email. Share risk assessment with all volunteers and parents



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4.6 First aid provision	<ul style="list-style-type: none"> Ensure all volunteers know First Aiders on site if less than normal. Ensure a supply of PPE is available for provision of first aid, and use and dispose of accordingly. 	<ul style="list-style-type: none"> Ensure that there is always an FA First Aid qualified coach on the playing area during a session First Aid and PPE equipment available in specific location For games where there is specific first aid, then PPE must be worn (Masks and face coverings)
4.7 Shouting and Spitting	<ul style="list-style-type: none"> Both offer increased risk of infection as well as a welfare issue. 	<ul style="list-style-type: none"> No shouting at close proximity. No spitting.
5 Traveling Severity 4, Likelihood 2, Risk Score MODERATE		
5.1 Traveling in same vehicle	<ul style="list-style-type: none"> Restrict how players and parents share transport to and from coaching sessions. 	<ul style="list-style-type: none"> Players, parents, spectators traveling should stay within the same group while traveling.
5.2 Travel to training and matches	<ul style="list-style-type: none"> Keep within the same bubble. Minimise group contact. 	<ul style="list-style-type: none"> Car sharing is allowed, BUT must be kept to small/same groups. Face coverings should be worn. Wash hands / sanitise after the journey is completed. All participants should follow governments guidance on safer travel



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6. Method statement

6.1 General

Although tight restrictions or controls have been reduced, Royal Wootton Bassett Town wish to maintain some of the measures to protect our members and visitors, although the club recognises these are not legally binding nor can be forced.

The aim is to be able to hold safe training and host competitive matches for all age groups. Our Club should adhere to the FA and NLS (Adults) Guidelines, along with the Government Guidelines that are currently in place.

The club will provide hand Sanitiser stations for Players and Coaches at entry and exit points to the playing areas. These must be used by all.

This method statement applies to ALL visitors as well as members, the club will assume this has been read and understood.

We require all RWBTFC club Coaches, Players and Parents to sign the RAMS before any training session and/or game can take place. This must be in place and made available for all committee members to see. If this is not completed then training sessions and matches will be denied, until the form is fully completed. (This can be an authorising email).

6.2 Attending Site

- The club would like Parents to adhere to social distancing rules, to help restrict the spread of the virus, specifically: One metre for no more than 1 minute and Two metres for no more than 15 minutes in one day
- When on site please follow signage and maintain social distancing.
- Please help the club to protect its members by completing a Free NHS lateral flow test regularly, ideally before you visit. ([Click Here for Free LFT](#))

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6.3 Coaching / Training Controls

- All equipment to be provided by each Coach and it must be cleaned before the session and immediately afterwards. This is non-negotiable.
- Coaches may assist other teams when the following has been met:
 - There has not been any reported Covid-19 within their own teams
 - And that the RAMS processes have been adhered to at all times.
- Reporting – every known Covid-19 case MUST be reported to the Section Heads, the section head will assess the impact and inform the coach of actions to be taken, self-isolation for example.

6.3 Parents / Guardians / Carers – Training

- Players are not permitted to train if showing any Covid-19 symptoms.
- Arrival should be no earlier than 10 minutes before the session starts.
- At the end of the session we ask Players and Parents to leave swiftly and that no gathering around to talk should take place.

6.4 Match Day

Youth / Grassroots

- Changing rooms are open , but we ask players to arrive changed and ready to play – this includes any traveling officials. (You coach will confirm this prior to the game)
- Spectators are allowed to watch matches. However the club would like social distancing applied wherever possible.

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Adult – National League System (All Adult teams including Development Teams)

- All adult players will test themselves 48 hours before any game. Should a positive result be found then the player must self-isolate.
- All teams and attending volunteers must self-assess before attending RWBTFC.
- Use of the stadium changing rooms is allowed.
- We ask all managers / coaches / officials to wear masks when in close contact with others.
- Within the stadium pitch, dugouts may be used but social distancing must always be maintained.
- Contactless payments at the turnstile and kiosk are the preferable option for payments.
- For adult teams, post-match food will be supplied. When collecting your food, please wear a mask.
- Kit will be managed by the Club Kitman, with PPE (Gloves, Mask and Apron)
- **Stadium Pitch Spectators:**
 - Spectators are permitted. However, the club would like adhere to social distancing, one metre for no more than 1 minute and two metres for no more than 15 minutes in one day
- **Officials:**
 - Use of changing rooms is permitted.

6.5 Applied to ALL Ages / Sections

- Visitors – please don't be tempted to pick any footballs up with your hands. You may return the ball with your foot only. (It is the manager's / coach's responsibility to keep footballs sanitised)

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Non-Compliance

We all know the potential impact of Covid-19 and the damage this has brought to our friends and families. Should anyone decide not to comply they will be asked to leave the facility. Continuous infringement could mean revoking membership to the Football Club and Sports Association.

Endorsed by:

Signed: (Club Secretary) _____ *I Thomas* _____ Date: ___9th August 2021

Signed: (Club Chairman) _____ *P Gerrish* _____ Date: ___9th August 2021

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Coach / Player and Parent sign-off section

By signing, I'm confirming that I understand and agree to comply with this RAMS.

Name	Signature	Date



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**LET'S HELP STOP
THE SPREAD OF CORONAVIRUS**

Scan this QR code with your
NHS COVID-19 App to check-in

Royal Wootton Bassett Town Football Club
Royal Wootton Bassett Sports Association, Gerard Buxton Sports Ground, Brinkworth Road, Royal Wootton Bassett, SN4 8DS

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COVID-19 STEP FOUR GUIDANCE FOR GRASSROOTS FOOTBALL

Here are the key points:



This guidance applies to all youth and adult football and futsal, including all formats of the game, indoors and outdoors.

